



## Signatory Name: D'Orsogna Ltd

*The question numbers in this report refer to the numbers in the report template. Not all questions are displayed in this report.*

Status: Complete

The content in this APC Annual Report is hereby endorsed by the Chief Executive Officer, or equivalent officer of the organisation.

Yes

**5. Industry sector** (please select 1 only):

- Brand Owner / Wholesaler / Retailer
- Packaging Manufacturer
- Waste Management
- Other - Commercial Organisation
- Community Group
- Industry Association
- Government
- Raw Material Supplier
- Other:

**6. Industry type** (please select 1 only):

- Food & Beverage
- Pharmaceutical / Personal Care / Medical
- Hardware
- Homewares
- Communications / Electronics
- Clothing / Footwear / Fashion
- Chemicals / Agriculture
- Fuel
- Large Retailer
- Tobacco
- Shipping Company
- Airline
- Other:

**7. Please indicate your organisation's reporting period:**

- Financial Year: 1 July 2013 – 30 June 2014
- Calendar Year: 1 January 2014 – 31 December 2014

**8. Please indicate the entire period your accepted APC Action Plan covers (e.g. 2011-2014)**

Start Date:

End Date:

**Goal 1: Design**

**KPI 1: % of signatories with documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent.**

9. Does your company have documented policies and procedures for evaluating and procuring packaging using the SPGs or equivalent?

- Yes  No

Provide details of policies and procedures

A procedure is in place to evaluate current and new packaging as according to requirements stated in Sustainable Packaging Guidelines (SPG). The procedure is in place in the design and procurement of new packaging.

10. Of the types of packaging **existing at the beginning of the reporting period**, what percentage had been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting period?

%

11. Have any new types of packaging been introduced during the reporting period?

- Yes  No

12. If yes, of the **new types of packaging introduced during the reporting period**, what percentage have been reviewed using the Sustainable Packaging Guidelines (SPG) by the end of the reporting

%

13. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 1

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Review all current packaging against SPG	Completed the review of products under the category of product packed into Vacuum packaging in 2014. Remaining review of 1 group of existing product packaging to be completed by 2015.
2.	Perform packaging review of new packaging	New packaging materials are designed against SPG by team APC team.
3.	Follow up opportunities from packaging review of existing products	The Packaging Material Reduction program was initiated in 2014 with the aim to reduce the amount of excess plastic packaging wasted on packing lines. A list of products utilizing pouches was generated. The products were compared against the size of the packaging to identify the amount of excess plastic wasted and identify opportunities of material reduction. 4 pouches have been identified for material reduction to reduce the amount of plastic material going into landfill.  We are working closely with our suppliers to implement the material reduction for 2014/2015.

14. Describe any constraints or opportunities that affected performance under this KPI

We had identified an opportunity to reduce plastic waste from reviewing our current usage of plastic pouches in vacuum packed products. We could not change over to the new sized bags immediately due to the quantity of stock on hand, and required the current to be depleted prior to new bags being produced.

## Goal 2: Recycling

### KPI 3: % signatories applying on-site recovery systems for used packaging.

15. Do you have on-site recovery systems for recycling used packaging?

- Yes at all facilities/ sites
- Yes at some, but not all facilities/ sites
- No

16. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 3

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Install waste cardboard compactor to decrease the frequency of pick-ups	Completed 2009- Continued cardboard waste contract in 2014. Frequency of waste cardboard pick-ups have been reduced from twice a week, to weekly. Compactor installed to ensure maximum capacity in cardboard receptacles at each pick-up.  427T of Cardboard waste has been recycled in 2014.
2.	Install wet waste compactor to reduce pick-ups	Completed 2009- Continued wet waste contract in 2014. Frequency of wet waste pick-ups have been reduced from daily, to twice a weekly. Compactor installed to ensure maximum capacity in wet waste receptacles at each pick-up.
3.	Install waste shredder at Melbourne facility to reduce waste pick-ups	Completed 2011- Continued waste contract in 2014. Frequency of wet waste pick-ups have been reduced from 2-3 pick-ups per week, to 1-2 pick-ups a week. Compactor installed to ensure maximum capacity in waste receptacles at each pick-up.
4.	Determine additional opportunities to recycle, re-use or return to supplier	Written agreement with the supplier of oils to collect empty oil drums for re-use. Completed 2013, contract continued for 2014.  Battery Reduction program was initiated with the goal to reduce the use of non rechargeable battery on premises. The team identified the areas where batteries were utilised, and an investigation was conducted to identify the areas where battery operated tools can be replaced with rechargeable or power corded options. 35 battery operated table scales have been upgraded to power cord scales. An additional 10 table scales have been upgraded to rechargeable battery operated.

17. Describe any constraints or opportunities that affected performance under this KPI

We have been able to continue the reduced frequency in waste pick-up in both our sites by being more efficient in our waste management program. In addition, our staff are more aware of opportunities where waste can be re-used, recycled and diverted from land fill.

Obsolete cartons in 2014 have been sold to make room for new designed cartons. This opportunity allowed us to divert obsolete packaging to be used somewhere else rather than disposed into waste recycling and landfill.

**KPI 4: Signatories implement formal policy of buying products made from recycled packaging.**

18. Does your company have a formal policy of buying products made from recycled packaging?

- Yes  No

Please explain why not

There has not been a policy dedicated in buying products made from recycled packaging mainly due to quality issues in direct contact with food items. In place of a policy, the NPD process incooperates a formal packaging review section to question the design of new packaging materials for all new products.

19. Is this policy actively used?

- Yes  No

20. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 4

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Determine additional opportunities to purchase recycled material	<p>As part of NPD process, 100% of new packaging material are reviewed to incooperate recycled content, where possible.</p> <p>New Shelf ready shipper cartons have been implemented in 2014. All new shelf ready cartons are made with as much recycled material without affecting the carton strength required, and are also stamped "recyclable" for identification.</p>

21. Describe any constraints or opportunities that affected performance under this KPI

This year we successfully implemented the shelf ready carton to 19 lines, with additional lines of cartons to be designed in 2015. We were only able to achieve this by working closely with our suppliers to design cartons which were suitable for the products.

The APC team are working with our packaging suppliers to identify new packaging materials that are available containing recycled material.

### Goal 3: Product Stewardship

#### KPI 6: % signatories with formal processes to work collaboratively on packaging design and / or recycling.

22. Does your company have formal processes in place for collaborating with other companies or organisations on improved packaging designs and/or recycling which aims to reduce or eliminate waste?

Yes  No

Provide details of policies and procedures (including names of policies/ procedures)

A supplier questionnaire has been created for suppliers to identify key areas for maximising efficiency in packaging transport and sustainability. We hold meetings with key suppliers to explore material and cost improvement opportunities.

23. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 6

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Determine opportunities to recycle, re-use or return to supplier (as per Goal 2)	<p>We have worked closely with key suppliers in the development and implementation of new Shelf ready cartons. We held regular meetings with suppliers to develop and optimise the packaging to ensure it followed our sustainable packaging guidelines.</p> <p>In 2014, we successfully implemented 19 shelf ready cartons. Each carton was designed to contain maximum pack size, extend carton life as it can be used as display cases at store level, manufactured with recycled content and recyclable to divert from landfill.</p>

24. Describe any constraints or opportunities that affected performance under this KPI

NPD process was involved in the development and implementation of the Shelf ready carton project. We were able to create 19 lines with the involvement of the NPD team as well as collaborating closely with our suppliers to meet set deadlines.

#### KPI 7: % signatories showing other Product Stewardship outcomes.

25. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 7

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Determine Opportunities to recycle, re-use, or return to supplier as per Goal 2	<p>Initiated the Water Reduction program in 2013, with the aim to determine areas where water is used, opportunity to decrease water use, or increase in processing efficiency (i.e. reduce water wastage).</p> <p>Washing activities was targeted in 2014 to reduce the amount of water used when washing equipment. A new work station has been implemented to increase equipment washing efficiency. The automated system is able to wash multiple equipment at the same time with controlled water output, this reduces overall wash time and therefore the amount of water used compared to washing equipment individually.</p> <p>Continued from 2013, we are re-using oil drums as per agreement with supplier to divert from landfill.</p>

26. Since the beginning of the reporting period, has your company had any other outcomes related to product stewardship?

Yes

No

If yes, please give examples of other product stewardship outcomes

We had participated in "Business Clean up Australia Day" 2014 registering 2 community sites, Bill Sheehy Park & Lou Stonham Park (reg: 49088). The volunteer team members included senior managers through to factory staff. A total of 3 full garbage bags and 300L rubbish bin full of general waste, and additional 3 bags full of recyclable waste was collected.

Both community sites overlook residential houses, with one resident commenting positively on how clean the park looked when the group finished and appreciated the efforts of our volunteers for participating in "Clean up Australia Day".

27. Describe any constraints or opportunities that affected performance under this KPI

**KPI 8: Reductions in packaging items in the litter stream.**

28. Please indicate your progress this year towards achieving your annual targets and milestones for KPI 8

	Target: According to your Action Plan, what did you set out to do?	Actual: What did you achieve?
1.	Improve litter collection and segregation	<p>We have established a yard cleaning team to ensure general waste generated do not enter into public places or the boarder environment. Any loose debris internally are captured in grills over drains and disposed of following our waste disposal procedure, so it does not to enter the broader environment through the drain systems.</p> <p>The waste compactors are located away from yard gates to restrict any loose litter from exiting our site, and to stop any litter from entering the public environment. Loose litter are collected and disposed of into site bins by yard cleaners and site staff.</p>

29. Describe any constraints or opportunities that affected performance under this KPI

We shall continue to monitor the packaging and rubbish that can potentially be found in public places or broader environment. We recognise that education is an effective measure that can expand on customer awareness and understanding. We have posters on our notice boards and work areas to remind us of appropriate disposal of rubbish.

## Your Experiences

This section lets you share with us any achievements, good news stories and areas of difficulties in making progress against your plan and the Covenant goals and KPIs.

### 30. Key achievements or good news stories

This was the first year the APC team coordinated D'Orsogna Ltd to participate in the "Business Clean up Australia Day" involving senior management through to factory staff. We had a good turn out of 12 volunteers for our two registered sites in the community. We were all surprised with the amount of litter that was found at the two sites and neighbouring residents were very supportive in donating their rubbish bin for the general waste collected. The resident expressed the appreciation that we were partaking in this national event.

Discussion with neighbouring companies to discuss possible SPG joint ventures e.g. Biomass Boiler. We are happy to engage with other companies to further SPG opportunities.

### 31. Areas of difficulties in making progress against your plan, Covenant goals or KPIs

We have explored alternative waste management opportunity to divert waste from landfill by installing a BioMass Boiler. We had communicated interest with neighbouring food companies to investigate potential joint venture. Unfortunately, there is not enough space for the installation of a BioMass Boiler on premise or neighbouring sites, and there was not sufficient pay back for installation.